

**St. John Vianney
Admin/Finance Committee
Meeting Minutes – Dec 13, 2010**

Present: Scott Fabry, Jon Hauser, Jim Woloszyk, Earl DeLaet, Jim Hessling, Kathy Heyrman, Connie Pire, Brian Schloemer, Tom Knopp, Steve Szymanski, Steve Barnes, Randy Freeman

Guests: Mike Cekanor, Jean Beaudoin

Jim W. will start his Budget Cmte in Jan to meet with dept heads on the FY12 Budgeting process

Discussed our own Finance Cmte Strategic Plan ... 1) provide timely and accurate financial reports; 2) review monthly stmts for deviations; 3) work with dept heads on material budget variations; 4) re-develop a LT Cap Ex 5yr forecast, B&G Cmte should be involved, Tom and Jon will lead this; 5) review School Funding Formula and minimum School family contributions, Randy will attempt to do a Benchmarking survey of similar parishes this Spring

Stewardship down 2% to last yr and down 5% to Budget

Commitment Cards delivered were the same number thru 12/8 but up 10% in ave pledge dollars!!

A review of Financials showed expense levels under control and a forecasted FY end loss of \$10,000 which is not bad considering continued top line pressure but this includes almost no Cap Ex which benefited from the FIOF program

Jean B. discussed MRA salary survey data to be considered in our Budgeting process ... 2010 actual increases for businesses in SE Wisc were approx 1.5% and 2011 projections are for approx 1.5-2.0% increases