

**SAINT JOHN VIANNEY PARISH BUILDING AND GROUNDS COMMITTEE
MEETING MINUTES of October 18, 2011**

Members in attendance: Chairman Kurt Soens, Maintenance Supervisor Larry Reihbrandt, Gordon Gaeth, Mark Haberman, Ken Kern, Brian Knauer, Greg Kulpins, Todd Prudlow and Mike Reiels.

Guests: Pam Pyzyk, Karen Price and Rob Mortimer

The meeting was called to order at 6:30 PM and opened with a prayer.

The first topic discussed was the need/desire for better lighting in the gym. Rob Mortimer of LED Industries held an on sight demonstration of a proposed new LED lighting system in the gym last week. At tonight's meeting he displayed a sample of the lights and explained to the full committee how it works utilizing the existing fixtures and wiring, the ability to adjust and control light levels for various events, potential for energy savings, lower maintenance costs, etc. If/when the Parish chooses to go ahead with such a lighting upgrade, the expense could be in the \$40,000 range depending on the system chosen. This committee will continue to explore this issue in the coming months by inspecting an actual installation of this system in another gym, by looking at other contractor's proposals, and by reviewing information to be brought in by our committee's electrical expert, Gordon Gaeth.

Next we heard from Pam Pyzyk and Karen Price regarding school security. The school is continuing to work on a School Security Plan in conjunction with the Brookfield Police Department, and would like to have this in place prior to the school's accreditation review next year. One of the items required is a numbering system for all rooms including classrooms, washrooms, closets, offices, etc. These numbers would be shown on a master floor plan held by the city for emergency police/fire response. Rooms need to be identified from the interior hallways as well as having numbers visible through exterior windows. This committee agreed to help with this school security issue of numbering and signage. Pam, Larry and staff will continue to work on this issue in the coming months.

Minutes from our previous meeting were reviewed. One noteworthy item is that the church A/C system, which we know is old and of concern, ran very well this summer. Hopefully that bodes well for possibly another year or two of good service from it.

Larry reported on these items:

- Some playground areas currently paved with 12 inch pavers are deteriorating and will need to be replaced next spring, probably with concrete or asphalt.
- The entire parking lot will need to be striped next spring. Waiting until after the festival may be prudent.

Larry and Kurt noted that the Finance Committee has requested a meeting to discuss several issues including the gym lights, possible need for some areas of school roof repair, and possible school washroom renovation.

Meeting adjourned at 7:40. Minutes respectfully submitted by Ken Kern.