

**ST JOHN VIANNEY BUILDING PROJECT COMMITTEE**

General Meeting 01  
Thursday, June 25, 2009

***DRAFT***

**MEETING MINUTES**

**Location:** Parish Library  
**Time:** 4:00pm  
**Recorded By:** Mark Haberman

**Attendees:** Fr. Ken Knippel Pastor  
Jim Hessling SJV Director of Parish Services  
Larry Reihbrandt SJV Plant Engineer  
Richard Gassert Parish Council Liaison  
Kurt Soens SJV Chair of Building and Grounds Committee  
Jayme Hartmann SJV School Principal  
Tim Jones  
Tony Coraggio  
Rich Wieloch VJS Construction Services. (VJS)  
Mark Herr Plunkett Raysich Architects (PRA)  
Mark Haberman

To the best of our knowledge, the following items represent the information discussed. If there are any discrepancies or omissions, please contact me at 414-291-8102.

Sincerely,



Mark Haberman,

CC: Marcy Weinsheim  
Julie Dryer

Meeting began at 4:05 p.m. with opening Prayer.

**OPEN FORUM:**

- 01-1. Rich Wieloch (VJS) and Mark Herr(PRA) introduced themselves and explained the services they are providing to SJV for the building projects being funded by the Faith In Our Future Campaign (FIOF)

**PROGRESS REPORTS:**

- 01-2. FIOF Financial Report- Jim Hessling
- a. Current Pledge Count \$xxxx
  - b. Cash account that can be used for building projects \$xxxx.
- 01-3. Archdiocese's standards regarding Insurance and proxies for parish building projects.
- a.
  - b.
- 01-4. Classroom Finish Renovation Report-Larry Reihbrandt
- a. Classroom finish renovation includes the following:
    - i. New ceilings
    - ii. New lighting
    - iii. New painted walls
    - iv. New carpet
  - b. Classroom painting in progress
    - i. In lieu of recommended primary/ middle school color palette of accent colors provided by EUA Architects, the staff has been allowed to pick their own paint colors for their own classrooms.
  - c. Carpet Replacement Update
    - ii. Separate bids where provided for:
      - 1. Re-Carpeting 1<sup>st</sup> & 2<sup>nd</sup> floors of the Parish Center
      - 2. Re-Carpeting SJV School classrooms and offices
    - iii. Bids based on two options
      - 1. Option A 12' wide sheet carpeting
      - 2. Option B- 24" x24" carpet squares
    - iv. Bids were provided by
      - 1. RJB Commercial Floor Covering
        - a. School re-carpeting with Option A-\$53, 974.00

- b. School re-carpeting with Option B- \$58,544.00
2. Drexel Interiors
  - a. Re-carpeting with Option A-\$48,000.00
  - b. School re-carpeting-Option B- Not provided
- d. Committee authorized Larry to proceed with contacting Drexel Interiors to provide the re-carpeting services for the school only per the contract amount of \$48,000.
- iv. Carpet Discussion
  1. Re-carpeting for the Parish Center will be put on hold- See discussion under New Business.
  2. Only one carpet color will be installed.
    - a. Color Selected- Pebble beach #747
  3. Larry to verify that attic stock will be provided (typically 5% of total area of carpet installed).
  4. Re-carpeting to include computer labs.
  5. K4/ K5 Rooms- VCT tile to remain (not to be carpeted over).

## **NEW BUSINESS**

- 01-5. Tim Jones named BPC Chairman
- 01-6. Mark Haberman named BPC Secretary
- 01-7. Parish Center Remodeling
  - a. BPC recommended that any proposed remodeling work be put on hold until a master plan of the area has been developed
  - b. BPC recommended that PRA be retained to assist SJV in providing design services in developing a master plan and providing design services for any required remodeling. Services are to included the following:
    - i. Assist in developing new Parish Center Plan per Fr. Ken's vision.
    - ii. Provide drawings/ specifications as required to allow the remodeling to proceed as directed by SJV
    - iii. Assist in new finish selections (carpet/ paint/ wall coverings etc.)
    - iv. Assist in new furniture selection
- 01-8. SJV 6<sup>th</sup> Grade Relocation
  - a. The BPC was unanimous in its opinion that the following relocations would help the school provide a higher quality of education, become more efficient in its facility and academic operations and provide the required expansion for overcrowding that is occurring in the Parish Center.
    - i. Relocate the Art Room to the current location of Room A102 Teen Center (south of gym).

- ii. Relocate the two (2) sixth Grades classrooms to Computer Room #26 and the vacated Art Room #25.
- iii. Relocate Spanish to Room #2
- iv. Remodel the Science Room #21 into separate lab and classroom areas by incorporating Room #23.
- v. Remodel Classroom #1 to allow for the relocation of Rooms P117 & P118 Youth and Early Adolescent Ministries(currently located in the Parish Center)
- b. ***Action Item:*** M. Haberman to attend the 7/7/09 school meeting regarding parents concerns to moving the 6<sup>th</sup> grade classrooms to the Junior High Wing.

## **OLD BUSNIESS**

01-9. None

## **SCHEDULE**

01-10. ***Action Item:*** Fr Ken and Tim Jones to coordinate/ schedule next BPC meeting

Meeting adjourned at 5:55 pm.

**Agenda**  
**SJV Building Project Committee**  
**Thursday June 25, 2009**  
**4:00 P.M.**  
**Parish Library**

— Current Members:

Fr. Ken Knippel, Pastor  
Jim Hessling, SJV Director of Parish Services  
Mark Haberman, at large – Epstein Uhen  
Tony Coraggio, at large -- Mortenson  
Kurt Soens, SJV Chair of Building and Grounds Committee  
Larry Reihbrandt, SJV Plant Engineer  
Marcy Weinsheim, at large -- artist  
Richard Gassert – Parish council liaison  
Tim Jones, at large – Mortenson

Prayer: Fr. Ken

Welcome to and comments from Rich Wieloch from VJS Construction Services.

Any other agenda items?

Choose Chairperson and Secretary

Progress Reports:

Financial FIOF – Jim Hessling  
Word from the Arch about insurance, proxies, etc. – Jim Hessling  
School Work – Larry Reihbrandt (Please bring copies of the school floor plan for everyone)

Next steps:

Parish Center – carpeting, painting, wall coverings, and furnishings. (Fr. Ken's and Fr. Phillip's offices are done.)  
Remodeling of restrooms (take a look at hospitality room and sacristy too)  
Board room table and chairs for library  
Reconfiguration of administrative cubicles  
Built in cabinets for adult formation room  
Possible relocation of employee lunch room and kitchen  
Possible relocation of youth room and 4-K

Set Next Meeting date

# RJB COMMERCIAL FLOOR COVERING

2980 Emery Dr.  
Brookfield WI 53005  
262-797-0330 phone  
262-797-0336 fax

*Product delivery  
no sure about*

## FLOORING QUOTATION

**DATE: June 24,2009**

**Bid To: St John Vianney Parish  
Larry Reihbrandt**

→ **[Redacted] all carpeted areas First & Second Floors**

**We will remove the existing flooring, furnish and install the following flooring materials:**

**Carpeting: Option A: J&J Impulse II 12-0 ft wide carpeting with special backing and color lok plus stain and fade resistance treatment**

**Option B: J&J Impulse II 24"x24" carpet tile with special backing and color lok stain and fade resistance treatment**

**Option: C Lee's 24"x24" carpet tile Groundwork's or Attribute carpeting with Dura color stain & fade resistance life time treatment warrantics**

**Vinyl wall base 4" covcd vinyl wall base with matching transition edging for entrances**

<b>Materials &amp; Installations Option A -</b>	<b>[Redacted]</b>
Option B -	\$ 56,496.00
Option C -	\$ 59,496.00

**All furniture & equipment handled by others**

**Quotation holds for 15 days from date of quotation:**

**OUR PRICE DOES NOT INCLUDE THE FOLLOWING:**

-Floor fill or patching beyond minor cracks/holes

Carpet vacuuming or cleaning

-Hauling debris or cleanup of other trades

-Furniture handling

-Correcting any asbestos conditions that may exist

-Unforeseeable conditions that may be discovered after existing floor covering is removed

-Floor Waxing/Vacuuming/ Washing

2 nd & 3 rd shift work

**Accepted By:**

**Chris French**

(Buyer)

RJB Commercial Floor Covering Company

**June 24,2009**

DATE

DATE

# RJB COMMERCIAL FLOOR COVERING

2980 Emery Dr.  
Brookfield WI 53005  
262-797-0330 phone  
262-797-0336 fax

## FLOORING QUOTATION

**DATE: June 23, 2009**

**Bid To: St. John Vianney Parish**

Larry Reibman

→ **Project: Classrooms and Office recarpeting.** Removal and replacement of carpeting, and only carpeting is being proposed, i.e. several rooms are partially covered with vinyl tile. Room #'s 1-8, 10, 11, 13-17, Library, Guidance Office, Reading Specialist Office, and the Principal's suite of offices and conference rooms are included in this proposal

### Budget Proposal

We will furnish and install the following flooring materials, colors to be selected later:

**Carpeting: Option A- J&J Impulse II, 12-0 broadloom with Titanbac plus backing and Colorlok Plus stain and fade resistance treatment.**

**Option B- J&J Impulse II, 24"X24" carpet tile with ekobac and Colorlok Plus stain and fade resistance treatment.**

**Option C- Lecs 24"X24" carpet tile, style: Groundworks or Attribute with Duracolor a stain and fade resistance treatment – Life time warranties**

**Vinyl wall base: 4" coved vinyl wall base and matching vinyl transitions where needed**

**Materials & Installations: Op**

**Option B- \$58,544.00**

**Option C- \$62,258.00**

**Quotation holds for 30 days from date of quotation:**

### OUR PRICE DOES NOT INCLUDE THE FOLLOWING:

-Floor fill or patching beyond minor cracks/holes

-Carpet vacuuming or cleaning

-Hauling debris or cleanup of other trades

-Furniture handling

-Correcting any asbestos conditions that may exist

-Unforeseeable conditions that may be discovered after existing floor covering is removed

-Floor Waxing/Vacuuming/ Washing

2 nd & 3 rd shift work

**Accepted By:**

\_\_\_\_\_

(Buyer)

**Chris French**

RJB Commercial Floor Covering Company

**June 23, 2009**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Drexel 414-281-1050  
6720 S 27th Street

Oak Creek, WI 53154



www.homevalu.com



www.drexelinteriors.com

→ PARISH CENTER

SOLD TO  
CATHOLIC SCHOOL ST. JOHN VIANNEY  
17500 W. GEBHARDT ROAD

BROOKFIELD, WI 53145  
262-796-3942

SHIP TO  
CATHOLIC SCHOOL ST. JOHN VIANNEY  
17500 W. GEBHARDT ROAD

BROOKFIELD, WI 53145  
262-796-3942



Shipment #: 1

ACCOUNT #	CUSTOMER P.O.#			TERMS	ORDER#	ORDER DATE	SLSMN	INVOICE#	INVOICE DATE	
10069832				Due Upon Receipt	75018778	06/24/09	75012			
ORDERED	BACKORDERED	SHIPPED	U/M	DESCRIPTION			PRICE	AMOUNT		
14400	0	14400	SF	MOHAWK EXEMPLAR II ##75_75018778_10 12' x 1200'			0.000	0.00*		
14400	0	14400	SF	GLUE DOWN INSTALL ##75_75018778_30			0.000	0.00		
14400	0	14400	SF	TAKE UP GLUE DOWN CARPET ##75_75018778_40			0.000	0.00		
3120	0	3120	LF	INSTALL COVED BASE ##75_75018778_50			0.000	0.00		
3120	0	3120	LF	JOHNSONITE COVED BASE ##75_75018778_60			0.000	0.00*		
192	0	192	LF	INSTALL VINYL TRANSITION ##75_75018778_70			0.000	0.00		
192	0	192	LF	JOHNSONITE VINYL TRANSITIONS 12' EACH ##75_75018778_80			0.000	0.00*		
1	0	1	EA	JOB TOTAL ##75_75018778_90			33000.000	33000.00		
				Sales Type: Installed Order(0)						
June 24, 2009 15:42:23				75012-David Van Dorf		1 / 0		MERCHANDISE	33000.00	
*****				SHIP VIA				OTHER	0.00	
* Order *								TAX	5.600%	
*****									0.00	
				PAGE 1 OF 1				FREIGHT	0.00	
CUSTOMER SIGNATURE X _____								BALANCE DUE	33000.00	
Special order product cannot be cancelled/returned										

Drexel 414-281-1050  
6720 S 27th Street

Oak Creek, WI 53154



www.homevalu.com



www.drexelinteriors.com

SOLD TO



17500 W. GEBHARDT ROAD

SHIP TO

CATHOLIC SCHOOL ST. JOHN VIANNEY  
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BROOKFIELD, WI 53145  
262-796-3942

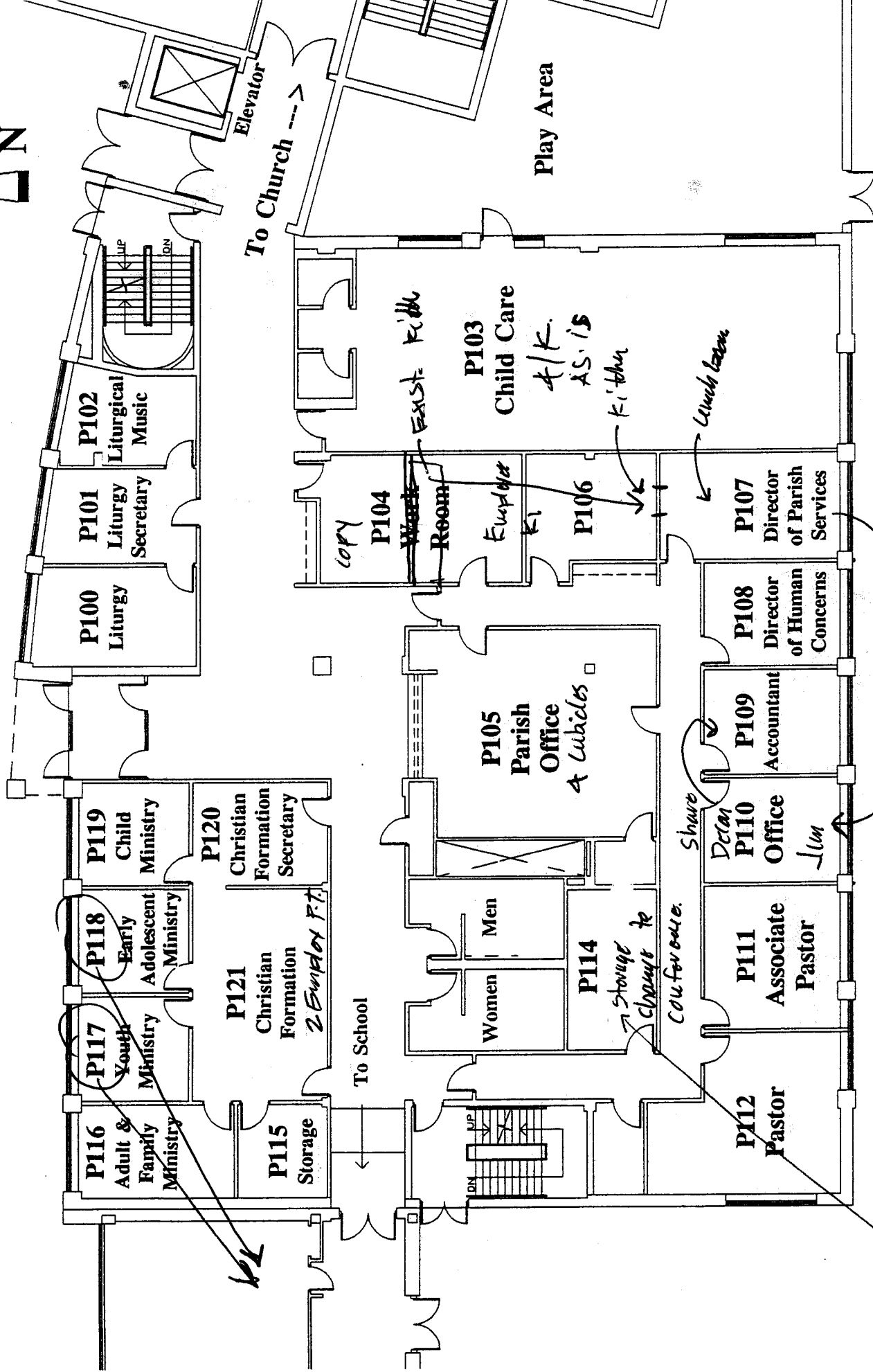
BROOKFIELD, WI 53145  
262-796-3942



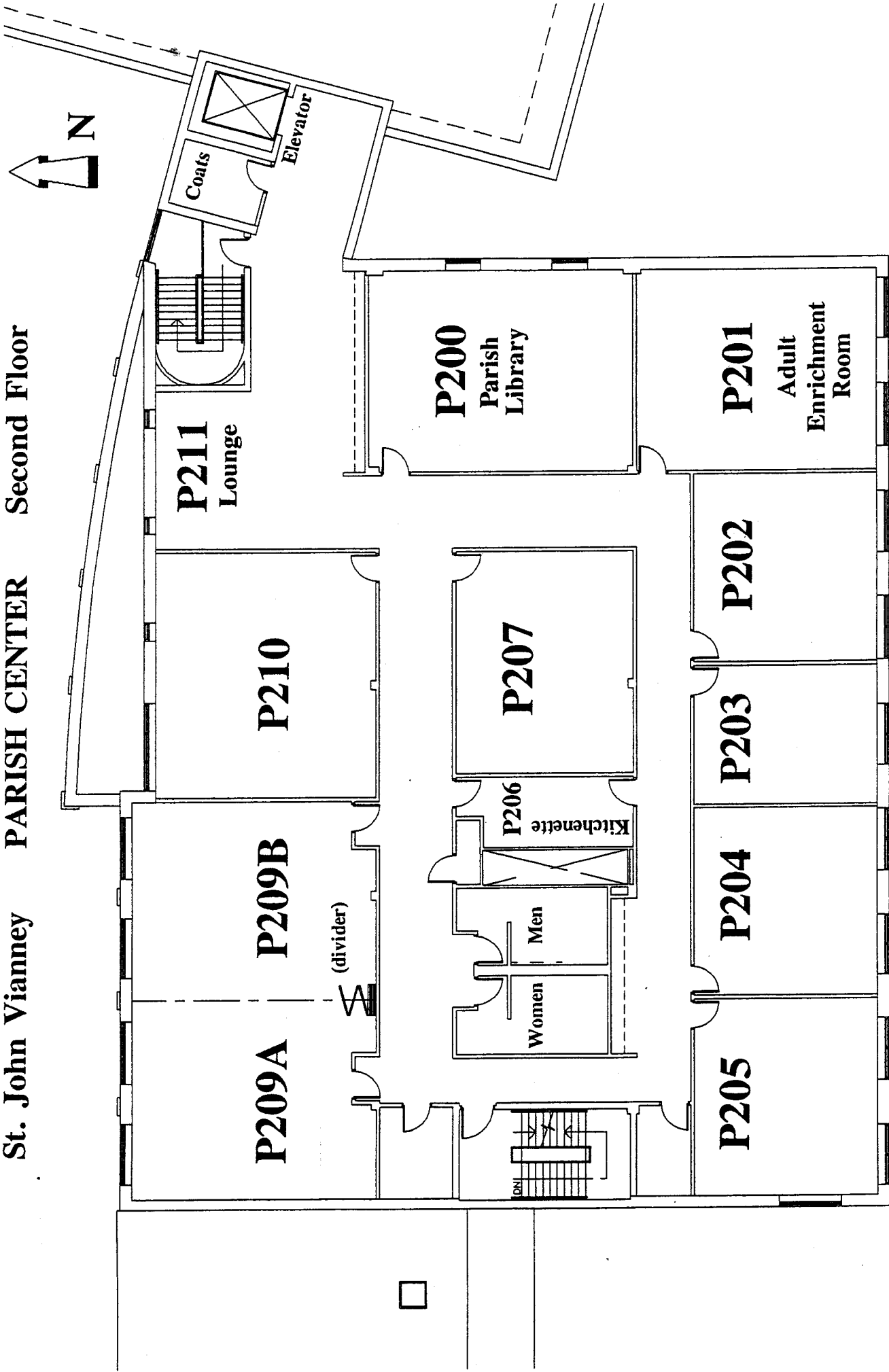
Shipment #: 1

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20664	0	20664	SF	MOHAWK EXEMPLAR II ##75_75018757_10 color 12' x 1722'			0.000	0.00*		
20664	0	20664	SF	GLUEDOWN INSTALL ##75_75018757_30			0.000	0.00		
20664	0	20664	SF	TAKE UP GLUE DOWN CARPET ##75_75018757_40			0.000	0.00		
2640	0	2640	LF	INSTALL COVED BASE ##75_75018757_50			0.000	0.00		
2640	0	2640	LF	JOHNSONITE COVED BASE 4' X 4" X .080 GAUGE ##75_75016996_70			0.000	0.00*		
288	0	288	LF	INSTALL VINYL TRANSITION ##75_75018757_80			0.000	0.00		
288	0	288	LF	JOHNSONITE VINYL TRANSITION 12' LENGTHS ##75_75018757_90 cta-xx-c			0.000	0.00*		
2	0	2	EA	DUMPSTER CHG. ##75_75018757_110			0.000	0.00		
1	0	1	EA	TOTAL JOB ##75_75018757_120			48000.000	48000.00		
Sales Type: Installed Order(0)										
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*****							SHIP VIA	OTHER	0.00	
* Order *								TAX	0.00	
*****								FREIGHT	0.00	
PAGE 1 OF 1								BALANCE DUE	48000.00	
CUSTOMER SIGNATURE X _____										
Special order product cannot be cancelled/returned										

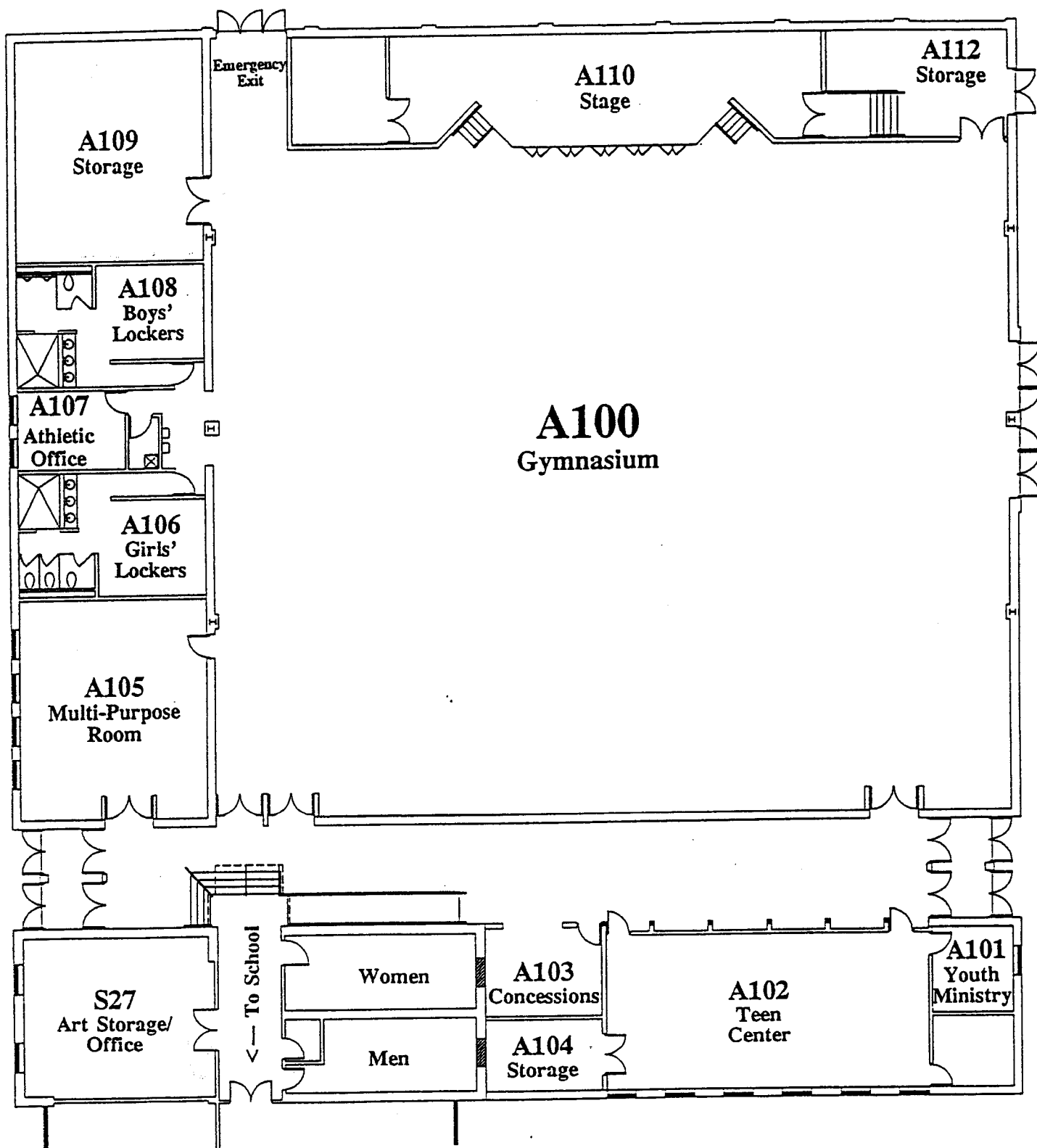
St. John Vianney PARISH CENTER First Floor



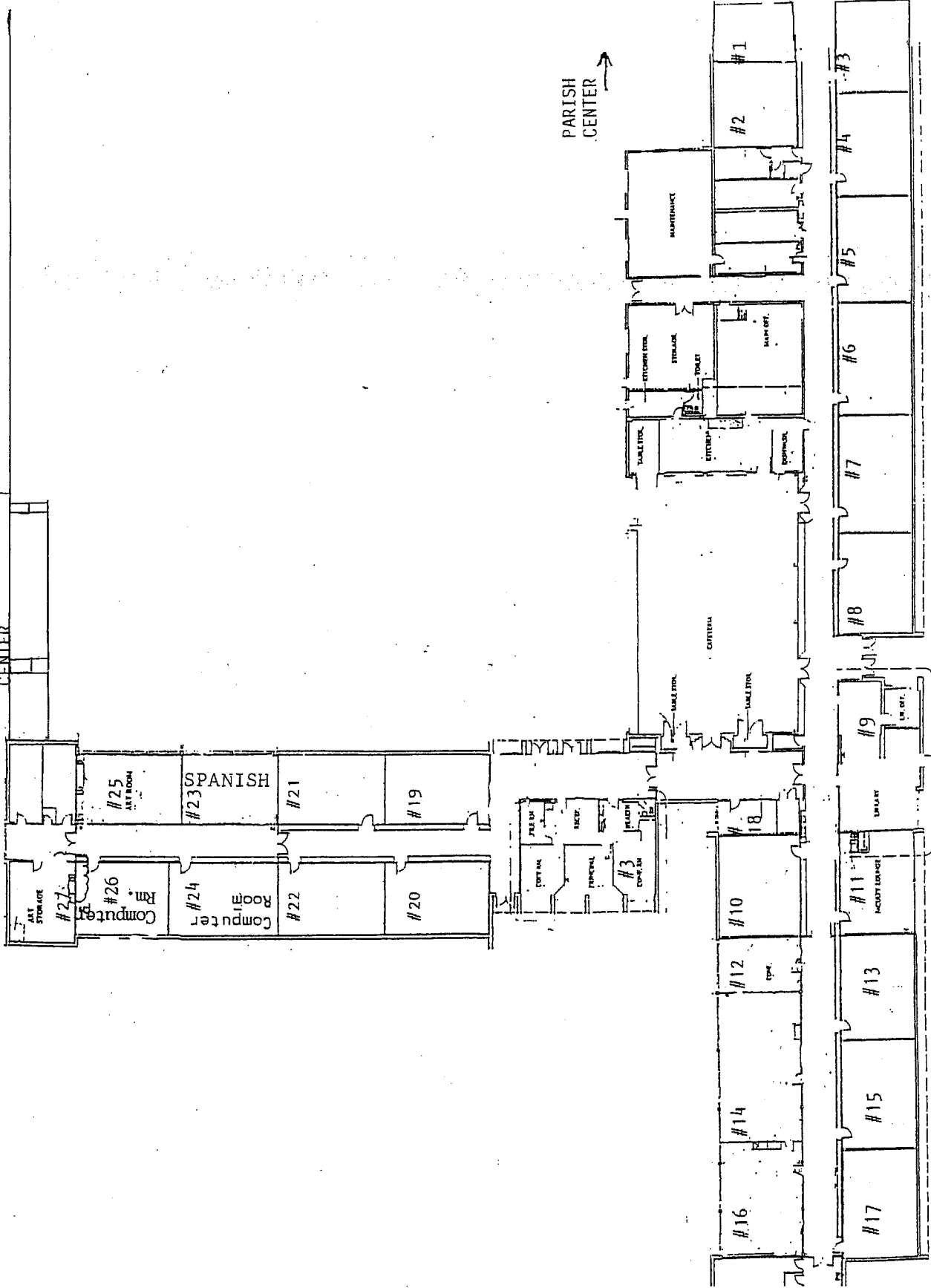
St. John Vianney PARISH CENTER Second Floor



# St. John Vianney ACTIVITY CENTER



ACTIVITY CENTER



PARISH CENTER