

St. John Vianney Parish
Prayer and Worship Committee Minutes
December 14, 2009

Members Present

Joe Pottebaum – Cantors/Choir – Chairman	Bob Reddin - Lectors
Jill Fischer – Parishioner – Vice Chair	Dave Sanders – Director of Liturgy & Music
Bill Beres – Altar Servers – Secretary	Tom Pellowski – Hospitality
Mary Ann Davel – Environment	Kathy Bell – Parish Council Liaison
Marlene Dutton – Parishioner	Joni Schmanski – Parishioner – Liturgy Coordinator

Members Absent

Father Ken Knippel	Mary Lopez – Eucharistic Ministers
Mary Niebler – Sacristans	Matt Lawrenz – Asst. Director of Liturgy & Music

Other Parish Council and Staff Attendees

Cheryl Zima – Parish Council Vice Chair	Deacon John Ebel
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1. Topics Discussed

- a. The Committee reviewed and commented on the new Parish Mission Statement proposal.
- b. The Committee discussed matters related to accountability of our liturgical ministers, including the current status of people meeting commitments, how people are notified of upcoming schedules and what if anything is done if ministers miss a scheduled time. It was also noted that there is a large need for ministers, primarily Eucharistic and Hospitality ministers, for our Christmas Masses.
- c. The Committee discussed the potential to tape and podcast Sunday homilies by the Fathers and Deacon John, including whether Father Ken, Father Philip and Deacon John actually want to do this, and if so some practical matters like should they be edited, should just selected homilies be included on the website, should we do it for every Sunday or just special periods of the Church, etc.
- d. The Committee discussed the possibility of adding additional altar and ambo décor during select periods of the church year.
- e. Dave Sanders noted that SJV will host new Archbishop ListECKI when he presides at a Day of Penance Mass on January 22nd, related to Respect Life.

2. Decisions Made

- a. We agreed the new proposed Mission Statement was well done and suggested one comment – to add a reference that we are Experiencing Christ in our life through the “Sacraments” in addition to the Gospel and life-long faith formation.

- b. The Committee agreed:
 - i. That Joni will expand her effort to notify all ministers a week ahead of their upcoming scheduled commitment. It can be completed automatically using email (and 95% of our ministers have email). Currently the weekly reminders are only for altar servers and sacristans but it will be updated to include all ministries.
 - ii. The Liturgy & Music department will provide a gentle reminder to those who do not fulfill scheduled ministry commitments to hopefully make them aware it is important to meet the commitments or find substitutes.
 - iii. The Liturgy & Music department can monitor the number of unfulfilled commitments for individuals to determine if they potentially should be scheduled less.
 - iv. Joni will add an announcement for December 19-20 Masses regarding the need for liturgical ministers for Christmas Masses.

- c. Father Ken, Father Phillip and Deacon John should meet to determine their thoughts regarding taping and website podcast of their homilies. If they are interested the details should be worked out through the Technology Committee.

- d. The Committee approved the use of altar and ambo décor.

- e. No decisions required.

3. Follow-up Work – Person(s) Responsible

- a. Kathy will note our suggested addition at the Parish Council meeting.

- b. Joni will implement the matters decided upon by the Committee.

- c. Father Ken, Father Phillip and Deacon John need to meet.

- d. Mary Ann and Joni will note the comment with the Environment group.

- e. Notice will be provided to the parish.

4. Next Meeting and Major Agenda Items

- February 15th as part of Common Leadership Night.
- Our P&W Committee is in charge of post meeting refreshments.

5. Notes to Parish Council

- Minutes are for council information.
- No special requests of parish council are necessary at this time.