

Technology Meeting minutes 2010-03-23

Members:

Stephen Boettcher
Jayme Hartmann - not present (Ex officio - School principal)
Jon Hauser - not present (Ex officio - Chairperson-Finance committee)
Jim Hessling (Ex officio - Director of Parish services)
Dan Hubler
Fr. Ken Knippel - not present (Ex officio - Pastor)
Jim Luther - not present
Doug Miller - not present (Ex officio - Parish council liaison)
Joanie Rueth
Andy Stemper - not present (Ex officio - School technology instructor)
Chris Switalsk
Kathy Uy (Ex officio - Parish website administrator)

Some facts:

23 laptops in the COWS
30 desktops in the lab
8 desktops in the library

Prayer -

Let us ask for God's blessing on this committee,
for the vision to see the purpose of God in our work,
and for wisdom, strength, and courage to carry it out.

Approval of Technology Minutes

Technology Chairperson's Report

Old business -

a) status of web-site activities

(2009-08-04)

a) New member: Stephen Boettcher. Working with Kathy Uy on website activities.

(2009-10-25)

a) There is interest in adding the credit card payment feature from Churchsites to our environment. Kathy U. will be researching this.
b) We are experiencing problems with the audio/video features from Churchsites. In addition, we do not have the manpower at the moment to work on this feature. Kathy U. will be determining if we can stop payment on this feature.

c) On 2009-09-17 Kathy U. forwarded information on saying that as of the next billing cycle, SJV will no longer be paying Churchsites for the AVMS (Audio Visual Media support) module.

(2009-2-07)

a) Kathy U. reported that the credit card payment features from Churchsites is probably not a good option. Every different use of the feature requires a different account setup with Churchsites. Becomes cost ineffective. Not many places doing this.
Jayme H. questioned about the ability to do a similar function using existing software (cafeteria?).
The idea of somehow doing this thru the existing billing process also came up. Jayme was going to talk to Jennifer about this idea.
b) There was discussion about what would happen to work on the school website if Liz Kolb was no longer available. Andy S. stated that he would

be willing to step in. Stephen B. also volunteered.

(2010-01-19)

- a) Reviewed (again) the idea of using the current billing process to somehow provide an account for families to draw off of during the school year. Jayme H. was going to discuss this with Jennifer.
- b) Kathy U. reported that the guidelines for each of the parish committees will be moved to the website as preparation for the parish discernment process.
- c) Kathy U. reported that a test of the "Constant contact" software is underway.

(2010-02-23)

- a) CONSTANT CONTACT software undergoing a trial/pilot. Email going out every Saturday with information. Most of the feedback received thus far is positive.

(2010-03-23)

- a) CONSTANT CONTACT pilot is in week #6.
1400+ copies of bulletin going out.
9 have come back as "do not send".
1/3 of targets are opening the bulletin.
- b) Adding the "registration" feature of Churchsites.
\$100.00 one-time expenditure.

- b) status of new laptops (on wheels)

(2009-04-21)

COWS are set up to bypass Novell login for ease of use.

(2009-05-26)

COWS currently comprised of 16 older units (first round of gifting) and 6 new units.

Most of the use of all/any of these are in the 2nd lab.

(2009-06-23)

Novell is secondary access for this (COWS).

(2009-08-04)

First lab will have some machines re-ghosted.

Jim H. hopes that the campus is "Novell free" by the start of the school year.

(2009-09-15)

No update.

(2009-10-27)

The cows have been out and used on 3 different occasions so far this school year. Andy S. reported that they worked well each time.

(2010-01-19)

Jim H. and Andy S. report that the cows are getting significant use. They were signed out each day last week.

(2010-03-23)

- a) Jim and Andy again reporting significant use of this.
- b) Will be removing this item from next agenda.

- c) Smartboard update

(2009-08-04)

Unable to install the new smart boards due to conflict with construction taking place in the classrooms. Some concern as to whether these can be in place by start of school year. Andy S. is going to hook up with Jayme and discuss what can be done. A few days after this meeting Andy reported that the boards will be installed in conjunction with the folks who are working in the classrooms.

Andy S. reported that he had attended an in-service about the smart boards.

(2009-09-15)

Jayme H. reports that all the new Smartboards are installed and functioning properly. The effort came in under budget, leaving funds available for for accessories.

(2009-12-07)

There was discussion about the use of a competing smartboard-like technology

called "Mimeo" (sp?)

(2010-02-23)

Andy S. reports that significant time is being spent troubleshooting Smartboards. Andy estimates that 2/3 of the problems are Smartboard related; 1/3 are other issues (training, adjustments, etc.)

(2010-03-23)

There is news of Smartboard training being offered by the Elmbrook school district. Jayme H. is aware of these.

d) Committee guidelines

(2010-01-19)

These were discussed again.

Recommendations/revisions were suggested.

Dan H. will document these revisions and discuss them with Doug Miller.

(2010-03-23)

Most recent versions reviewed and approved by Tech committee.

Will be forwarded to Parish office by Dan H.

e) Brainstorming ideas for "bids for kids"

(2009-10-27)

Jayme H. asked that ideas for the next "bids for kids" auction be discussed. One idea was to replace all the computers in the lab (30 units).

(2009-12-07)

The idea of replacing the lab computers was discussed further.

A percentage of the lab computers could be put up as a "bids" item.

(2010-01-19)

Discussed the idea of having the replacement of all of the lab computers and all of the library computers bundled together as a package for the next "bids for kids" auction. Jayme suggested that we should have this defined by summertime. Dan H. will develop a first draft description of this "bids" package, for discussion at future meetings.

(2010-03-23)

The new Bids-for-kids auction will be in February 2011.

Dan H. will reach out to Home & School to get guidance on how to develop and process any proposal we want to do.

(last revision: 2010-02-23)

Bids for kids auction item: computer replacement

Replace all 8 of the desktop computers in the library and all 30 computers in the lab new machines.

The new machines should be desktop machines with the following specifications:

-2.0gig RAM

-300gig hard drive space

-2.0 GHZ processor speed

-wireless network card

-wired network card

-17" monitor

- (operating system ??)

-(we need to develop a per unit dollar amount; hopefully by summer)

f) Possible donation of computer hardware.

(2010-01-20)

A parishioner working at Travelers insurance in Brookfield has contacted the parish with the idea of donating 5-7 older laptop computers. We are awaiting further work from Mr. Small.

(2010-02-23)

No news on this.

(2010-03-23)

6 laptops were received from Travelers. One of them was not in working order. The thanks of the parish went out to Travelers.

g) Archdiocesan technology plan: Need to ask Jayme H. when this is due.

(2010-03-23)

Andy and Jayme should have updates to this plan in the fall.

New business -

a) Jayme Hartmann will be leaving SJV. Here last day is June 30.

Next meeting: _____ school conference room